

LIBRARY BOARD MEETING
 Tuesday June 24, 2025, 6:30pm
 Approved at July 22, 2025
 Meeting Location: 2nd Floor
 Program Room



| Board of Trustees | Attended |
|--|-----------|
| <i>Name, Position Title, Year Board Term Expires</i> | |
| 1. Sarah Leinweber, President, 2017-2026 | In-person |
| 2. Erin Jelenchick, Vice President, 2020-2027 | Zoom |
| 3. Sam Dettmann, Village Board Representative, 2024-2025 | Zoom |
| 4. Nathan Christenson, School District Representative, 2024-2025 | Absent |
| 5. Claire Flannery, Member, 2020-2026 | Zoom |
| 6. Nikki DeGuire, Member, 2024-2027 | In-person |
| 7. Ellie Gettinger, Member, 2019-2028 | In-person |
| Staff | |
| Nyama Reed, Library Director | In-person |

| CALL TO ORDER 6:35pm | | | | |
|---|----------------|-----------|----------|-----------|
| 1. Statement of Public Notice | | | | |
| 2. Public Comment – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda. | | | | |
| Item | Action Desired | 1st | 2nd | Pass |
| 3. Consent Agenda - Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business. a. Minutes of May 20, 2025 meeting b. Finance Report Through May 31, 2025 c. Department Reports d. Monthly Statistics | Motion | DeGuire | Dettmann | Unanimous |
| Motion to approve consent agenda as presented. | | | | |
| 4. Computer and Internet Policy | Motion | Gettinger | DeGuire | Unanimous |
| Motion to approve Computer and Inter Policy, replace 2011 version. | | | | |
| 5. 2026 Budget: Initial Review | Discuss | | | |
| Discussion followed the memo. The Board expressed support for the 2026 Budget as outlined in Draft A, including digitization projects, the painting project, and basement storage shelving, to be funded by the increase in the MCFLS Member Reserve Fund (formerly Reciprocal Borrowing). The Board also supported installing automatic door openers for the public restrooms, to be funded by the designated fund balance from a private donation received in 2022. Next steps: Director Reed will present the budget for approval at the July meeting. | | | | |
| 6. Trustee Training: Trustee Handbook Chapters 1-4, 27 | Discuss | | | |
| Director Reed reviewed Trustee Training Slideshow as presented in board packet. | | | | |
| 7. Collection Management Report | Discuss | | | |
| Discussion ensued in line with the memo. | | | | |
| 8. Director's Report | Discuss | | | |
| Director Reed provided updates on IMLS and LSTA funding and shared information about the related postcard campaign. The Board supported placing postcards in the library lobby along with an informational display about the importance of continued funding. Board members also recommended promoting the campaign through the Library's social media channels. | | | | |
| ADJOURNMENT 7:39pm | Motion | DeGuire | Flannery | Unanimous |